


It's CHRISTMAS checklist...

	October				November				December			Dec	Jan
	7	14	21	28	4	11	18	25	2	9	16	23	31
 Staffing													
Schedules													
New Hires													
Induction Essentials													
Bookings and Reservations													
Staff Training													
Process - deposits etc.													
Cancellations													
Menus													
Design													
Printing													
Allergen Tables													
Decorations													
Exterior and Entrance													
Interior													
Parties/Functions													
Stock													
Order deadlines													
Delivery dates													
Storage													
Promotions													
Design													
Printing													
Staff Training													
Website and Social Media													
Postings													
Moderating													
Advertising													

